To: Joint Steering Committee for Revision of AACR
From: Jennifer Bowen, ALA representative
Subject: List of Specialist Cataloguqing Manuals for RDA

Background

In 5JSC/RDA/Part I/ALA response (0.1.1, 3rd paragraph, page 15), ALA offered to provide a complete list of specialist cataloging manuals for inclusion within RDA. At the April 2006 JSC meeting, the JSC accepted ALA’s offer to provide such a list.

The following list represents contributions from many subject experts on CC:DA. While we have attempted to be as complete as possible in our suggestions, ALA acknowledges that we are working from a U.S. perspective, and may have inadvertently omitted guides that are used by other constituencies. We would be happy to have such other sources added so that the list included within RDA is indeed complete.

In compiling the list, we have deliberately excluded guides to MARC coding and tagging unless they also refer specifically to AACR2 rules (as does the CONSER Cataloging Manual). Likewise, we have not included guidelines for subject analysis and classification. We understand that the guidance that is being considered for RDA in these areas will be very general in nature, and so have considered that referring to specialist guides in these areas is beyond the scope of RDA.

Several issues have come up during ALA’s compilation of this list of specialist manuals that would benefit from JSC discussion. We offer these issues, and in some cases ALA’s recommendations, below.

Discussion topics

1. ALA recommends that the list of specialist manuals in RDA include guides that only address certain aspects of descriptive cataloging and access control (e.g. NACO manuals, a guide to source of title notes for online resources), and we have included such guides in our list. Should such guides be included in a general list of specialist manuals under 0.1.1, or be referred to more specifically later in RDA in the appropriate location (e.g. Part B for the NACO manuals) – or in both locations?

2. Since some of the manuals on our list, such as the NACO manuals, refer to topics that will be included in RDA part B, should the list of specialist manuals be moved from 0.1.8 to the General Introduction? Will there be a need for two separate lists of parallel standards, one for part A, and one for part B (to include GARR)? Or could these lists be combined within the General Introduction?
3. ALA feels strongly that RDA should refer to all of the various ISBDs and the International Council on Archives standards that are still current. However, we were uncomfortable with considering them to be “specialist manuals” (as opposed to general cataloging standards) even though many are devoted to cataloging specific types of resources. We have not included them in the list below. Should they be included in the list of specialist manuals, or listed elsewhere in RDA with other parallel standards for resource description? ALA also notes that this situation will change as the consolidated ISBD is developed.

4. ALA has not included transliteration guides and tables in this list of specialist manuals unless they also contain additional cataloguing instruction as well. Should RDA provide a list of transliteration guides and tables, or is a general instruction to “use standard tables” sufficient?

5. For those specialist guides that refer specifically to AACR2 rules, should they be listed within RDA regardless of whether or not there are plans to update the guide for use with RDA? If the guides are not updated, their usefulness with RDA may be limited.

6. ALA found at least one manual that could logically be listed under two categories, and have included it in the list twice, under each appropriate category. Should such manuals be listed more than once, or somehow referenced under multiple categories? If so, are there other manuals that should be listed under multiple categories?

**List of Specialist Cataloguing Manuals**

**Archives**


**Art**


**Authority Records**

Cartographic materials


East Asian materials


*Descriptive Cataloging of East Asian Materials: CJK Examples of AACR2 and Library of Congress Rule Interpretations.* Available online at: http://www.loc.gov/catdir/cps0/CJKIntro2.html

Electronic Resources

*Source of Title Note for Internet Resources. 3rd revision.* Created by the Subcommittee on the Source of Title Note for Internet Resources, Cataloging Policy Committee, Online Audiovisual Catalogers, Inc. 2005. Available online at: http://ublib.buffalo.edu/libraries/units/cts/olac/capec/stnir.html

Government documents


Graphic materials

Law


Manuscripts


Media materials


*Guide to Cataloging DVDs Using AACR2r Chapters 7 and 9.* Created by the DVD Cataloging Task Force Cataloging Policy Committee Online Audiovisual Catalogers, Inc. 2002. Available online at: [http://ublib.buffalo.edu/libraries/units/cts/olac/capc/dvd/dvdprimer0.html](http://ublib.buffalo.edu/libraries/units/cts/olac/capc/dvd/dvdprimer0.html)


Middle Eastern materials


### Music


*Descriptive Cataloging of Rare Materials (Music).* Washington, D.C.: Cataloging Distribution Service, Library of Congress. Forthcoming; publication expected prior to publication of RDA.

Koth, Michelle S. *Uniform Titles for Music.* Forthcoming from Scarecrow Press; anticipated publication prior to publication of RDA.


### Rare books


*Descriptive Cataloging of Rare Materials (Books).* Washington, D.C.: Cataloging Distribution Service, Library of Congress. To be published November 2006; will supersede *Descriptive cataloging of rare books,* 2nd ed.

Serials


Descriptive Cataloging of Rare Materials (Serials). Washington, D.C.: Cataloging Distribution Service, Library of Congress. Forthcoming; publication expected prior to publication of RDA.

Slavic materials

Slavic Cataloging Manual. [Bloomington, IN]: Slavic & East European Section, ACRL. Available online at: http://www.indiana.edu/~libslav/slavcatman/