

**JOINT STEERING COMMITTEE FOR DEVELOPMENT OF RDA  
MEETING TO BE HELD 3-7 NOVEMBER 2014**

**American Library Association Washington Office  
1615 New Hampshire Ave NW  
1st Floor  
Washington DC 20009-2520, U.S.A.**

**AGENDA**

Note: The citation of a revision proposal or discussion paper includes all the responses to that proposal/paper. Responses were not required for some papers. (Access to the proposals, discussion papers, and responses: <http://www.rda-jsc.org/working1.html>) Documents for topics marked with an asterisk (\*) will be provided before the meeting to the JSC for executive/closed sessions and to the JSC/observers for open sessions.

Note: Executive Sessions (indicated below, with a left margin line, for Monday morning and for Friday afternoon) are closed to observers. The Closed Session on Monday (also indicated with a left margin line) is also closed to observers.

Approximate timings: Meetings will start at 8:30 and finish at 17:30 with morning break at 10:30, lunch from 12:00-12:45, and afternoon break at 15:00.

**Monday, November 3, 2014**

*Executive Session 1 (8:30-10:30):*

- 1. Liaison with the Committee of Principals of RDA [Gordon Dunsire]**  
2014 CoP meeting\*
- 2. Liaison with the Co-Publishers of RDA\* [Jamie Hennelly]**  
Financial and publishing report  
RDA Development Team  
RDA Toolkit Technical Committee
- 3. Executive position of Examples Editor [Gordon Dunsire]**
- 4. Status of 2013 JSC actions\***
- 5. Formal recognition of individuals and groups contributing to the development of RDA**

*End of Executive Session 1*

*Break (10:30-10:45)*

*Closed Session (10:45-17:30):*

**6. CoP governance review and RDA strategy [Simon Edwards, Gordon Dunsire]**

Related documents:

5JSC/RDA/Prospectus/Rev/7

5JSC/RDA/Scope/Rev/4

5JSC/RDA/Objectives and Principles/Rev/3

*End of Closed Session*

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**Tuesday, November 4, 2014**

*Session 1 (8:30-10:30)*

**7. Approval of the agenda**

**8. Note approval of Minutes of the previous meeting held November 2013**

**9. Next meeting in 2015**

**10. Chair 2016-2018**

**11. Report: Chair\***

**12. Reports: JSC working groups\***

Music [Damian Iseminger]

Places [Robert Rendall via written report]

RDA/ONIX Framework [Gordon Dunsire]

Technical [Gordon Dunsire]

**13. Report: Examples Editor\* [Kate James]**

RDA Examples Guide

**14. Reports: liaisons with external groups\***

EURIG [Alan Danskin]

FRBR Review Group [Gordon Dunsire]

ISBD Review Group [Gordon Dunsire for Christine Frodl]

ISBD profile in RDA

*Break (10:30-10:45)*

*Session 2 (10:45-12:00): Structural issues*

**15. Toolkit structure and content [Gordon Dunsire]**

Element set  
International and Web Accessibility

**16. Examples in Toolkit [Kate James]**

**17. Structural issues: documents**

6JSC/BL/17 (Changes to Appendix D.0 and D.1.3.1)  
6JSC/LC/31 (Revisions to instructions on Parts of the Bible (6.23.2.9.2–  
6.23.2.9.5 and 6.23.2.9.7))  
5JSC/Policy/3 (Glossary principles)

*Lunch (12:00-12:45):* RIMMF presentation [Deborah Fritz]

*Sessions 3 & 4 (12:45-17:30, including break from 15:00-15:15):* Models

**18. FRBR consolidation [Gordon Dunsire]**

**19. Models: documents**

6JSC/BL/21 (Fictitious Families and Corporate Bodies (Revision of RDA 10.0,  
10.3.1.3, 10.11.1.2, 11.0, 11.7.1.4, 11.13.1.2))  
6JSC/DNB/Discussion/2 (Discussion paper: Mixture of work level and  
manifestation level in RDA 2.3.2.6 (Collective Title and Titles of Individual Contents),  
Optional Additions))  
6JSC/DNB/Discussion/3 (Discussion paper: Hidden relationships in attributes  
(examples: RDA 9.4.1.4.2, 9.13, 10.6, 11.3, 16.2.2))  
6JSC/TechnicalWG/1 (Meta-metadata elements in RDA)  
6JSC/TechnicalWG/2 (Note and related elements in RDA)  
[also: Fast Track lines 72, 76/80\*]  
6JSC/BL/15/rev (Revision of 0.6 Core Elements)  
6JSC/ROFWG/1 (Proposals for a namespace for the Framework)  
6JSC/ROFWG/2 (JSC recommendations for extension and revision of the  
Framework)

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**Wednesday, November 5, 2014**

*Sessions 1 & 2 (8:30-12:00, including break from 10.30-10.45):* Entities

**20. Entities: Subject**

6JSC/TechnicalWG/3 (High-level subject relationship in RDA)  
6JSC/ALA/31 (Subject Relationship Element in RDA Chapter 23)

## **21. Entities: Place**

6JSC/BL/22/rev (Place Associated with the Corporate Body (Revision of RDA 11.3.1, 11.13.1.3))

6JSC/LC/27 (Revision to RDA 16.2.2.8 (Place Names for Jurisdictions))

6JSC/TechnicalWG/4 (Court and Jurisdiction in RDA)

*Lunch (12:00-12:45): Possible follow-up to RIMMF presentation [Deborah Fritz]*

*Sessions 3 & 4 (12:45-17:30, including break from 15.00-15.15): Manifestations and Items*

*Note: 6JSC/MusicWG/5 will be held over until the following day and discussed immediately before item 23.*

## **22. Manifestations and Items**

6JSC/ISSN/5 (Change in mode of issuance for online resources: proposal for a revised instruction)

6JSC/ALA/27 (Revision of RDA 2.12.9.2 and 2.12.17.2: Source of numbering within series and subseries)

6JSC/LC/28 (Revision to RDA 2.4.1.8 (Noun Phrase Occurring with a Statement of Responsibility))

6JSC/ALA/32 (Expanding the scope of Statement of Responsibility in RDA 2.4 and eliminating the instructions for Performers, Narrators, Presenters (RDA 7.23), and Artistic and/or Technical Credits (RDA 7.24))

Production, etc. statements:

6JSC/BL rep/1 (Simplification of RDA 2.7-2.10)

6JSC/ALA/Discussion/4 (Transcription issues associated with the Production Statement (RDA 2.7))

6JSC/ALA/29 (Clarifying core element status for “not identified” elements in the Distribution and Manufacture Statements (RDA 2.9 and 2.10))

6JSC/ALA/28 (Creating a priority order for Sources of Information in Date of Manufacture element (RDA 2.10.6.2))

6JSC/ALA/33 (Clarifying instructions for Sequences of Plates (RDA 3.4.5.9))

Base material:

6JSC/MusicWG/9 (Additional terms for Base Material in RDA 3.6.1.3 and Applied Material in RDA 3.7.1.3)

6JSC/BL/16 (Merging 3.6.1.3 Recording Base Material and 3.6.2 Base Material for Microfilm Microfiche, Photographic Film, and Motion Picture Film)

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**Thursday, November 6, 2014**

*Sessions 1 & 2 (8:30-12:00, including break from 10:30-10:45): Works: titles*

6JSC/MusicWG/5 (Revision proposal for RDA 3.4.3.2 and RDA 3.21.2.5)

**23. Works: titles**

6JSC/MusicWG/8 (Revision proposal for conventional collective titles in RDA 6.14.2.8 and Glossary definitions for conventional collective titles and the term Type of Composition)

6JSC/MusicWG/7 (Revision proposal for RDA 6.2.1.9, 6.14.2.7.1, Appendix B.3: Abbreviation for the part designation Number or its equivalent in another language)

6JSC/Chair/15/rev/2 (Revision to 6.2.2.10 (Recording the Preferred Title for a Compilation of Works of One Person, Family, or Corporate Body) and 6.2.2.4 (Works created after 1500) (National Library of New Zealand))

6JSC/LC/29 (Compilations of Works by Different Persons, Families, or Corporate Bodies (New 6.2.2.11))

6JSC/EURIG/Discussion/3/JSC response/EURIG response (Compilations of Works: Discussion paper)

6JSC/LC/30 (Works without titles)

6JSC/ALA/30 (Using the mark of omission when recording titles (RDA 6.2))  
[also: Fast Track line 159\*]

6JSC/MusicWG/6 (Revision proposal for choosing and recording preferred titles for music in RDA 6.14.2.3–6.14.2.6)

*Lunch (12:00-12:45)*

*Session 3 (12:45-15:00): Works and Expressions*

**24. Works and Expressions**

6JSC/MusicWG/4 (Revision proposal for RDA 6.28.3, Authorized Access Point Representing a Musical Expression)

6JSC/CILIP/4 (Colour content in RDA)

6JSC/ALA/36 (Clarifying instructions for Recording Duration (RDA 7.22) and Note on Carrier (RDA 3.21))

*Break (15:00-15:15)*

*Session 4 (15:15-17:30): Persons, Families, and Corporate Bodies*

**25. Persons, Families, and Corporate Bodies**

6JSC/BL/20 (Priority order for additions to authorized access points representing a person (Revision of RDA 9.19))

6JSC/BL/18 (“Between”, “Before” and “After” dates (Revision of RDA 9.3.1.3))

6JSC/BL/19 (Post-nominal letters as Other Designation (Additional examples for RDA 9.6.1.9 and 9.19.1.7, and addition to Appendix E))

6JSC/BL/23 (Field of Activity of the Corporate Body (Revision of RDA 11.10.1.3))

6JSC/BL/24 (Full name as addition to Initialism or Acronym in Access Points for Corporate Bodies (Revision of RDA 11.13.1.2))

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### **Friday, November 7, 2014**

*Session 1 (8:30-10:30): Internationalization*

#### **26. Internationalization: documents**

6JSC/CCC/Discussion/1 (Internationalization and RDA Appendix A Capitalization: Discussion Paper)

6JSC/ISSN/4 (Major and minor titles changes for serials in languages which do not divide text into words: proposal for new wording and instructions)

6JSC/ALA/35 (Creating instructions for using nominative case for titles (RDA 6.2), names (RDA 8.5), and places (RDA 16.2))

6JSC/CCC/15 (Add instructions to supply terms indicating the function recorded under the optional addition provisions at 2.7.4.4, 2.8.4.4, 2.9.4.4 or 2.10.4.4, in a language and script preferred by the cataloguing agency)

Bible:

6JSC/LC/31 (Revisions to instructions on Parts of the Bible (6.23.2.9.2–6.23.2.9.5 and 6.23.2.9.7))

6JSC/ALA/34 (Eliminating the instructions for Date of Expression of a Religious Work (RDA 6.24) and modifying the instructions for Authorized Access Point Representing an Expression of the Bible (RDA 6.30.3.2))

#### **27. Internationalization: language of examples [Kate James]**

[also: Fast Track lines 161, 164\*]

*Break (10:30-10:45)*

*Session 2 (10:45-12:00)*

#### **28. Other unresolved Fast Track entries\***

#### **29. Unresolved vocabulary entries\***

*Lunch (12:00-12:45)*

*Session 3 (12:45-15:00)*

#### **30. Outcomes from November 2014 meeting**

**31. Any other business**

*Break (15:00-15:15)*

*Executive Session 2 (15:15-17:30)*

**32. Issues from Executive Session 1**

**33. FAQs for Toolkit and Registry**

**34. Checklist for preparing a proposal\***

**35. Revisions to Policy/1\***

**36. Revisions to Chair/7\***

**37. Other issues from the week's discussions**

*End of Executive Session 2*