JOINT STEERING COMMITTEE FOR DEVELOPMENT OF RDA
MEETING TO BE HELD 3-7 NOVEMBER 2014

American Library Association Washington Office
1615 New Hampshire Ave NW
1st Floor
Washington DC 20009-2520, U.S.A.

AGENDA

Note: The citation of a revision proposal or discussion paper includes all the responses to that proposal/paper. Responses were not required for some papers. (Access to the proposals, discussion papers, and responses: http://www.rda-jsc.org/working1.html)

Documents for topics marked with an asterisk (*) will be provided before the meeting to the JSC for executive/closed sessions and to the JSC/observers for open sessions.

Note: Executive Sessions (indicated below, with a left margin line, for Monday morning and for Friday afternoon) are closed to observers. The Closed Session on Monday (also indicated with a left margin line) is also closed to observers.

Approximate timings: Meetings will start at 8:30 and finish at 17:30 with morning break at 10:30, lunch from 12:00-12:45, and afternoon break at 15:00.

Monday, November 3, 2014

Executive Session 1 (8:30-10:30):

1. Liaison with the Committee of Principals of RDA  [Gordon Dunsmire]  
   2014 CoP meeting*

2. Liaison with the Co-Publishers of RDA* [Jamie Hennelly]  
   Financial and publishing report  
   RDA Development Team  
   RDA Toolkit Technical Committee

3. Executive position of Examples Editor  [Gordon Dunsmire]

4. Status of 2013 JSC actions*

5. Formal recognition of individuals and groups contributing to the development of RDA

   End of Executive Session 1

Break (10:30-10:45)
Closed Session (10:45-17:30):

6. CoP governance review and RDA strategy [Simon Edwards, Gordon Dunsire]
   Related documents:
   5JSC/RDA/Prospectus/Rev/7
   5JSC/RDA/Scope/Rev/4
   5JSC/RDA/Objectives and Principles/Rev/3

End of Closed Session

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Tuesday, November 4, 2014

Session 1 (8:30-10:30)

7. Approval of the agenda

8. Note approval of Minutes of the previous meeting held November 2013

9. Next meeting in 2015

10. Chair 2016-2018

11. Report: Chair*

12. Reports: JSC working groups*
   Music [Damian Iseminger]
   Places [Robert Rendall via written report]
   RDA/ONIX Framework [Gordon Dunsire]
   Technical [Gordon Dunsire]

13. Report: Examples Editor* [Kate James]
   RDA Examples Guide

14. Reports: liaisons with external groups*
   EURIG [Alan Danskin]
   FRBR Review Group [Gordon Dunsire]
   ISBD Review Group [Gordon Dunsire for Christine Frodl]
   ISBD profile in RDA

Break (10:30-10:45)

Session 2 (10:45-12:00): Structural issues
15. **Toolkit structure and content**  [Gordon Dunsire]
   Element set
   International and Web Accessibility

16. **Examples in Toolkit**  [Kate James]

17. **Structural issues: documents**
   6JSC/BL/17  (Changes to Appendix D.0 and D.1.3.1)
   6JSC/LC/31  (Revisions to instructions on Parts of the Bible (6.23.2.9.2–
   6.23.2.9.5 and 6.23.2.9.7)
   5JSC/Policy/3 (Glossary principles)

   **Lunch (12:00-12:45):** RIMMF presentation  [Deborah Fritz]

   **Sessions 3 & 4 (12:45-17:30, including break from 15:00-15:15):** Models

18. **FRBR consolidation**  [Gordon Dunsire]

19. **Models: documents**
   6JSC/BL/21  (Fictitious Families and Corporate Bodies (Revision of RDA 10.0,
   10.3.1.3, 10.11.1.2, 11.0, 11.7.1.4, 11.13.1.2))
   6JSC/DNB/Discussion/2  (Discussion paper: Mixture of work level and
   manifestation level in RDA 2.3.2.6 (Collective Title and Titles of Individual Contents),
   Optional Additions))
   6JSC/DNB/Discussion/3  (Discussion paper: Hidden relationships in attributes
   (examples: RDA 9.4.1.4.2, 9.13, 10.6, 11.3, 16.2.2))
   6JSC/TechnicalWG/1  (Meta-metadata elements in RDA)
   6JSC/TechnicalWG/2  (Note and related elements in RDA)
   [also:  Fast Track lines 72, 76/80*]
   6JSC/BL/15/rev  (Revision of 0.6 Core Elements)
   6JSC/ROFWG/1  (Proposals for a namespace for the Framework)
   6JSC/ROFWG/2  (JSC recommendations for extension and revision of the
   Framework)

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**Wednesday, November 5, 2014**

**Sessions 1 & 2 (8:30-12:00, including break from 10.30-10.45):** Entities

20. **Entities: Subject**
   6JSC/TechnicalWG/3  (High-level subject relationship in RDA)
   6JSC/ALA/31  (Subject Relationship Element in RDA Chapter 23)
21. Entities: Place
   6JSC/BL/22/rev  (Place Associated with the Corporate Body (Revision of RDA 11.3.1, 11.13.1.3))
   6JSC/LC/27  (Revision to RDA 16.2.2.8 (Place Names for Jurisdictions))
   6JSC/TechnicalWG/4  (Court and Jurisdiction in RDA)

Lunch (12:00-12:45):  Possible follow-up to RIMMF presentation  [Deborah Fritz]

Sessions 3 & 4 (12:45-17:30, including break from 15.00-15.15): Manifestations and Items

Note: 6JSC/MusicWG/5 will be held over until the following day and discussed immediately before item 23.

22. Manifestations and Items
   6JSC/ISSN/5  (Change in mode of issuance for online resources: proposal for a revised instruction)
   6JSC/ALA/27  (Revision of RDA 2.12.9.2 and 2.12.17.2: Source of numbering within series and subseries)
   6JSC/LC/28  (Revision to RDA 2.4.1.8 (Noun Phrase Occurring with a Statement of Responsibility))
   6JSC/ALA/32  (Expanding the scope of Statement of Responsibility in RDA 2.4 and eliminating the instructions for Performers, Narrators, Presenters (RDA 7.23), and Artistic and/or Technical Credits (RDA 7.24))
   Production, etc. statements:
      6JSC/BL rep/1  (Simplification of RDA 2.7-2.10)
      6JSC/ALA/Discussion/4  (Transcription issues associated with the Production Statement (RDA 2.7))
      6JSC/ALA/29  (Clarifying core element status for “not identified” elements in the Distribution and Manufacture Statements (RDA 2.9 and 2.10))
      6JSC/ALA/28  (Creating a priority order for Sources of Information in Date of Manufacture element (RDA 2.10.6.2))
      6JSC/ALA/33  (Clarifying instructions for Sequences of Plates (RDA 3.4.5.9))
   Base material:
      6JSC/MusicWG/9  (Additional terms for Base Material in RDA 3.6.1.3 and Applied Material in RDA 3.7.1.3)
      6JSC/BL/16  (Merging 3.6.1.3 Recording Base Material and 3.6.2 Base Material for Microfilm Microfiche, Photographic Film, and Motion Picture Film)

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Thursday, November 6, 2014
Sessions 1 & 2 (8:30-12:00, including break from 10:30-10:45): Works: titles

23. Works: titles

   6JSC/MusicWG/5 (Revision proposal for RDA 3.4.3.2 and RDA 3.21.2.5)

   6JSC/MusicWG/8 (Revision proposal for conventional collective titles in RDA 6.14.2.8 and Glossary definitions for conventional collective titles and the term Type of Composition)

   6JSC/MusicWG/7 (Revision proposal for RDA 6.2.1.9, 6.14.2.7.1, Appendix B.3: Abbreviation for the part designation Number or its equivalent in another language)

   6JSC/Chair/15/rev/2 (Revision to 6.2.2.10 (Recording the Preferred Title for a Compilation of Works of One Person, Family, or Corporate Body) and 6.2.2.4 (Works created after 1500) (National Library of New Zealand))

   6JSC/LC/29 (Compilations of Works by Different Persons, Families, or Corporate Bodies (New 6.2.2.11))


   6JSC/LC/30 (Works without titles)

   6JSC/ALA/30 (Using the mark of omission when recording titles (RDA 6.2))

   [also: Fast Track line 159*]

   6JSC/MusicWG/6 (Revision proposal for choosing and recording preferred titles for music in RDA 6.14.2.3–6.14.2.6)

Lunch (12:00-12:45)

Session 3 (12:45-15:00): Works and Expressions

24. Works and Expressions

   6JSC/MusicWG/4 (Revision proposal for RDA 6.28.3, Authorized Access Point Representing a Musical Expression)

   6JSC/CILIP/4 (Colour content in RDA)

   6JSC/ALA/36 (Clarifying instructions for Recording Duration (RDA 7.22) and Note on Carrier (RDA 3.21))

Break (15:00-15:15)

Session 4 (15:15-17:30): Persons, Families, and Corporate Bodies

25. Persons, Families, and Corporate Bodies

   6JSC/BL/20 (Priority order for additions to authorized access points representing a person (Revision of RDA 9.19))

   6JSC/BL/18 ("Between”, “Before” and “After” dates (Revision of RDA 9.3.1.3))

   6JSC/BL/19 (Post-nominal letters as Other Designation (Additional examples for RDA 9.6.1.9 and 9.19.1.7, and addition to Appendix E))
Friday, November 7, 2014

Session 1 (8:30-10:30): Internationalization

26. Internationalization: documents
   6JSC/CCC/Discussion/1 (Internationalization and RDA Appendix A Capitalization: Discussion Paper)
   6JSC/ISSN/4 (Major and minor titles changes for serials in languages which do not divide text into words: proposal for new wording and instructions)
   6JSC/ALA/35 (Creating instructions for using nominative case for titles (RDA 6.2), names (RDA 8.5), and places (RDA 16.2))
   6JSC/CCC/15 (Add instructions to supply terms indicating the function recorded under the optional addition provisions at 2.7.4.4, 2.8.4.4, 2.9.4.4 or 2.10.4.4, in a language and script preferred by the cataloguing agency)
   Bible:
      6JSC/LC/31 (Revisions to instructions on Parts of the Bible (6.23.2.9.2–6.23.2.9.5 and 6.23.2.9.7))
      6JSC/ALA/34 (Eliminating the instructions for Date of Expression of a Religious Work (RDA 6.24) and modifying the instructions for Authorized Access Point Representing an Expression of the Bible (RDA 6.30.3.2))

27. Internationalization: language of examples [Kate James]
   [also: Fast Track lines 161, 164*]

Break (10:30-10:45)

Session 2 (10:45-12:00)

28. Other unresolved Fast Track entries*

29. Unresolved vocabulary entries*

Lunch (12:00-12:45)

Session 3 (12:45-15:00)

30. Outcomes from November 2014 meeting
31. Any other business

*Break (15:00-15:15)*

*Executive Session 2 (15:15-17:30)*

32. Issues from Executive Session 1

33. FAQs for Toolkit and Registry

34. Checklist for preparing a proposal*

35. Revisions to Policy/1*

36. Revisions to Chair/7*

37. Other issues from the week’s discussions

*End of Executive Session 2*