

**To:** Joint Steering Committee for Development of RDA  
**From:** Kathy Glennan, ALA Representative  
**Subject:** Clarifying core element status for “not identified” elements in the Distribution and Manufacture Statements (RDA 2.9 and 2.10)

The following revisions are based on the JSC discussion at the November 2014 meeting; the JSC will discuss these revisions via email.

ALA has proposed one additional change, beyond what was discussed at the JSC meeting, for purposes of consistency: to extend the “unknown place” treatment to the Place of Production (addition to 2.7.2.6 and creation of 2.7.2.6.5).

The following instructions are affected by this proposed revision:

- 0.6.2 Section 1: Recording Attributes of Manifestation and Item
- 1.3 Core Elements
- 2.7.2.6 Place of Production Not Identified in the Resource
- 2.7.2.6.5 Unknown Place of Production
- 2.8.2.6 Place of Publication Not Identified in the Resource
- 2.8.2.6.5 Unknown Place of Publication
- 2.9 Distribution Statement
- 2.9.2 Place of Distribution
- 2.9.2.6 Place of Distribution Not Identified in the Resource
- 2.9.2.6.5 Unknown Place of Distribution
- 2.9.4 Distributor's Name
- 2.9.6 Date of Distribution
- 2.10 Manufacture Statement
- 2.10.2 Place of Manufacture
- 2.10.2.6 Place of Manufacture Not Identified in the Resource
- 2.10.2.6.5 Unknown Place of Manufacture
- 2.10.4 Manufacturer's Name
- 2.10.6 Date of Manufacture
- 2.11 Copyright Date

The only markup provided is for text that should be removed from RDA.

## **1. Changes to 0.6.2:**

### **0.6.2 Section 1: Recording Attributes of Manifestation and Item**

When recording data identifying and describing a manifestation or item, include as a minimum all the following elements that are applicable and readily ascertainable.

**Distribution statement**

~~Place of distribution (for a published resource, if place of publication not identified; if more than one, only the first recorded is required)~~

~~Distributor's name (for a published resource, if publisher not identified; if more than one, only the first recorded is required)~~

~~Date of distribution (for a published resource, if date of publication not identified)~~

**Manufacture statement**

~~Place of manufacture (for a published resource, if neither place of publication nor place of distribution identified; if more than one, only the first recorded is required)~~

~~Manufacturer's name (for a published resource, if neither publisher nor distributor identified; if more than one, only the first recorded is required)~~

~~Date of manufacture (for a published resource, if neither date of publication, date of distribution, nor copyright date identified)~~

**Copyright date**

~~Copyright date (if neither date of publication nor date of distribution identified)~~

## 2. Changes to 1.3:

### 1.3 Core Elements

When recording data identifying and describing a manifestation or item, include as a minimum all the following elements that are applicable and readily ascertainable.

**Distribution statement**

~~Place of distribution (for a published resource, if place of publication not identified; if more than one, only the first recorded is required)~~

~~Distributor's name (for a published resource, if publisher not identified; if more than one, only the first recorded is required)~~

~~Date of distribution (for a published resource, if date of publication not identified)~~

**Manufacture statement**

~~Place of manufacture (for a published resource, if neither place of publication nor place of distribution identified; if more than one, only the first recorded is required)~~

~~Manufacturer's name (for a published resource, if neither publisher nor distributor identified; if more than one, only the first recorded is required)~~

~~Date of manufacture (for a published resource, if neither date of publication, date of distribution, nor copyright date identified)~~

**Copyright date**

~~Copyright date (if neither date of publication nor date of distribution identified)~~

### **3. Changes to 2.7: [not in original proposal]**

#### **2.7.2.6 Place of Production Not Identified in the Resource**

If the place of production is not identified in the resource, supply the place of production or probable place of production if it can be determined. Apply the instructions in this order of preference:

- a) known place (see 2.7.2.6.1)
- b) probable place (see 2.7.2.6.2)
- c) known country, state, province, etc. (see 2.7.2.6.3)
- d) probable country, state, province, etc. (see 2.7.2.6.4)
- e) unknown place (see 2.7.2.6.5).

Indicate that the information was taken from a source outside the resource itself (see 2.2.4).

##### **2.7.2.6.5 Unknown Place of Production**

Record *Place of production not identified* if neither a known nor a probable local place or country, state, province, etc., of production can be determined.

### **4. Changes to 2.8:**

#### **2.8.2.6 Place of Publication Not Identified in the Resource**

If the place of publication is not identified in the resource, supply the place of publication or probable place of publication if it can be determined. Apply the instructions in this order of preference:

- a) known place (see 2.8.2.6.1)
- b) probable place (see 2.8.2.6.2)
- c) known country, state, province, etc. (see 2.8.2.6.3)
- d) probable country, state, province, etc. (see 2.8.2.6.4)
- e) unknown place (see 2.8.2.6.5).

Indicate that the information was taken from a source outside the resource itself (see 2.2.4).

##### **2.8.2.6.5 Unknown Place of Publication**

Record *Place of publication not identified* if neither a known nor a probable local place or country, state, province, etc., of publication can be determined.

### **5. Changes to 2.9:**

## **2.9 Distribution Statement**

### **~~CORE ELEMENT~~**

*Place of distribution is a core element for a resource in a published form if the place of publication is not identified. Distributor's name is a core element for a resource in a published form if the publisher is not identified. Date of distribution is a core element for a resource in a published form if the date of publication is not identified. Other sub-elements of distribution statements are optional.*

## 2.9.2 Place of Distribution

### ~~CORE ELEMENT~~

*Place of distribution is a core element for a resource in a published form if the place of publication is not identified. If more than one place of distribution appears on the source of information, only the first recorded is required.*

### 2.9.2.6 Place of Distribution Not Identified in the Resource

If the place of distribution is not identified in the resource, supply the place of distribution or probable place of distribution if it can be determined. Apply the instructions in this order of preference:

- a) known place (see 2.9.2.6.1)
- b) probable place (see 2.9.2.6.2)
- c) known country, state, province, etc. (see 2.9.2.6.3)
- d) probable country, state, province, etc. (see 2.9.2.6.4)
- e) unknown place (see 2.9.2.6.5).

Indicate that the information was taken from a source outside the resource itself (see 2.2.4).

#### 2.9.2.6.5 Unknown Place of Distribution

Record *Place of distribution not identified* if neither a known nor a probable local place or country, state, province, etc., of distribution can be determined.

## 2.9.4 Distributor's Name

### ~~CORE ELEMENT~~

*A distributor's name is a core element for a resource in a published form if the publisher's name is not identified. If more than one distributor's name appears on the source of information, only the first recorded is required.*

## 2.9.6 Date of Distribution

### ~~CORE ELEMENT~~

*Date of distribution is a core element for a resource in a published form if the date of publication is not identified. If the date of distribution appears on the source of information in more than one calendar, only the date in the calendar preferred by the agency preparing the description is required.*

## 6. Changes to 2.10:

## 2.10 Manufacture Statement

### ~~CORE ELEMENT~~

*Place of manufacture is a core element for a resource in a published form if neither a place of publication nor a place of distribution is identified. Manufacturer's name is a core element for a resource in a published form if neither a publisher nor a distributor is identified. Date of manufacture is a core element for a resource in a published form if neither the date of publication, the date of distribution, nor the copyright date is identified. Other sub-elements of manufacture statements are optional.*

### 2.10.2 Place of Manufacture

#### ~~CORE ELEMENT~~

*Place of manufacture is a core element for a resource in a published form if neither a place of publication nor a place of distribution is identified. If more than one place of manufacture appears on the source of information, only the first recorded is required.*

## 2.10.2.6 Place of Manufacture Not Identified in the Resource

If the place of manufacture is not identified in the resource, supply the place of manufacture or probable place of manufacture if it can be determined. Apply the instructions in this order of preference:

- a) known place (see [2.10.2.6.1](#))
- b) probable place (see [2.10.2.6.2](#))
- c) known country, state, province, etc. (see [2.10.2.6.3](#))
- d) probable country, state, province, etc. (see [2.10.2.6.4](#))
- e) unknown place (see [2.10.2.6.5](#)).

Indicate that the information was taken from a source outside the resource itself (see [2.2.4](#)).

### 2.10.2.6.5 Unknown Place of Manufacture

Record *Place of manufacture not identified* if neither a known nor a probable local place or country, state, province, etc., of manufacture can be determined.

## 2.10.4 Manufacturer's Name

### ~~CORE ELEMENT~~

*Manufacturer's name is a core element for a resource in a published form if neither a publisher nor a distributor is identified. If more than one manufacturer's name appears on the source of information, only the first recorded is required.*

## 2.10.6 Date of Manufacture

### ~~CORE ELEMENT~~

*Date of manufacture is a core element for a resource in a published form if neither the date of publication, the date of distribution, nor the copyright date is identified. If the date of manufacture appears on the source of information in more than one calendar, only the date in the calendar preferred by the agency preparing the description is required.*

## 7. Change to 2.11:

### 2.11 Copyright Date

#### ~~CORE ELEMENT~~

*Copyright date is a core element if neither the date of publication nor the date of distribution is identified. If the copyright date appears on the source of information in more than one calendar, only the date in the calendar preferred by the agency preparing the description is required.*