

To: Joint Steering Committee for Development of RDA
From: Kathy Glennan, ALA Representative
Subject: Clarifying instructions for Recording Duration (RDA 7.22) and Note on Carrier (RDA 3.21)

The following revisions are based on the JSC discussion in November 2014; the changes ALA proposed for RDA 3.21 were not accepted; the JSC did agree to delete 3.21.2.10 consistent with the deletion of 7.22.1.6. The JSC will discuss these revisions via email.

ALA has proposed some additional changes beyond what was discussed at the JSC meeting:

- Rewording of the 2nd paragraph of 7.22.1.3 to refer to “total” duration.
- Modifying 7.22.1.3.b to reflect that approximate duration may be stated as such on the resource (e.g., a one act play may be “about 25 minutes”).
- Updated examples. Although we understand that the JSC Examples Editor makes the final determination of the examples, we recommend these types of examples and explanatory wording. Please note that ALA found it difficult to provide a good explanatory note for the duration of a choreographic notation example in 7.22.1.3.a (2nd example). While these are often known as “... *scores*” within the dance community, the term “score” is reserved for music in RDA, and it seems inappropriate to introduce that term for a dance expression here.

1. Changes to 7.22.1.1:

(Update 1st paragraph and remove 2nd paragraph.)

7.22.1.1 Scope

Duration ▼ is the playing time, running time, performance time, etc., of the content of a resource.

2. Replace 7.22.1.3:

(Change name of instruction from “Playing Time, Running Time, Etc.” to “Recording Duration”. Update/generalize instructions.)

7.22.1.3 Recording Duration

Record the playing time, running time, performance time, etc. in the form preferred by the agency creating the data. When including terms designating units of time, record the terms as instructed in appendix B (B.5.3).

Record the total duration using one of the following methods:

- a) Record the exact time if readily ascertainable.

EXAMPLE

3:28

Running time of a film cartridge

20 min.

Performance time of Benesh movement notation

0:45

Performance time of a score

75 min., 45 sec.

Playing time of an audio disc

- b) If the exact time is not readily ascertainable, but an approximate time is stated or can be readily estimated, record that time preceded by *approximately*.

EXAMPLE

approximately 3 hr.

Playing time of 3 audio discs

approximately 20:00

Performance time of a one act play

- c) If the time cannot be readily ascertained or estimated, omit it.

For instructions on recording the duration of component parts, see [7.22.1.4](#).

Record details of duration as instructed at [7.22.1.5](#).

For instructions on recording the extent of a resource containing sound and/or moving images as well as text, still images, etc. see [3.21.2.10](#).

3. Remove 7.22.1.4, Performance Time

4. Renumber 7.22.1.5 to 7.22.1.4, and update the instructions

(Rename the instruction. Reword the 1st paragraph. Update the examples. Create the Alternative.)

7.22.1. 4 Duration of Component Parts

When recording duration of a resource consisting of more than one component part, record the duration of each component part as instructed at [7.22.1.3](#).

EXAMPLE

31:31

09:41

24:01

Performance time of the individual works on an audio disc

Alternative

Record the total duration of the resource. Apply this instruction instead of or in addition to recording the duration of the component parts.

EXAMPLE

49 min.

Total duration of a play with three acts that have durations of 17, 23, and 9 minutes

3 hr.

1 hr.

1 hr.

1 hr.

Total duration and duration of each component part recorded for a resource containing three audio files

5. Create 7.22.1.5, Details of Duration

7.22.1.5 Details of Duration

Record details of duration if considered important for identification or selection. When including terms designating units of time, record the terms as instructed in appendix B (B.5.3).

EXAMPLE

With tracks every 3 min. for easy bookmarking

Running time given as 155 min.

A videodisc that has an actual duration of 113 min.

Duration of main work: 2 hr., 10 min.

An audio disc set that has a total duration of 2 hr., 22 min.

60:00 per audiocassette

Playing time of each cassette in a set of 31 audiocassettes

Approximately 20 min. each file

Approximate playing time of each file in an online resource consisting of 3 audio files

6. Remove 7.22.1.6, Resource Containing Both Sound and/or Moving Images and Text, Still Images, Etc.

7. Remove 3.21.2.10, Resource Containing Both Text, Still Images, Etc., and Sound and/or Moving Images

8. Update Glossary definition of “Duration”

Duration

The playing time, running time, performance time, etc., of the content of a resource.