

To: Joint Steering Committee for Development of RDA

From: Alan Danskin, British Library Representative

Subject: Merging **3.6.1.3** Recording Base Material and **3.6.2** Base Material for Microfilm Microfiche, Photographic Film, and Motion Picture Film.

Abstract

RDA contains two vocabularies for identifying Base Materials: the general vocabulary at RDA 3.6.1.3 Recording Base Materials and a vocabulary for Base Materials for Microfilm, Microfiche, Photographic Film, and Motion Picture Film. These vocabularies are to be merged for publication as Linked Open Data. This is a proposal to merge the associated instructions at 3.6.1.3 Recording Base Material and 3.6.2. Base Materials for Microfilm, Microfiche, Photographic Film, and Motion Picture Film.

Introduction

In 2013 JSC decided to merge the vocabularies at 3.6.1.3 Recording Base Material and 3.6.2. Base Materials for Microfilm, Microfiche, Photographic Film, and Motion Picture Film. JSC noted that these vocabularies have associated instructions and that merging them would be dependent on changes to the text of RDA. The British Library volunteered to do this.

Justification

RDA is intended to provide consistent guidance for description and access to all types of resources. There is no justification for treating Base Materials for Microfilm, Microfiche, Photographic Film or Motion Picture File differently from other Base Materials. The instructions at 3.6.2 are refinements of general instructions in 3.6.1.

Impact

The impact on RDA users is anticipated to be minimal. Two different approaches for presentation of the vocabulary were considered. The preferred approach, which has been followed in the marked up and clean copy, is to insert the terms from 3.6.2.3 in the list at 3.6.1.3. The alternative approach would be to retain the separation of the lists (for presentation only) within the RDA instructions and is illustrated in the Appendix.

Summary of Changes

The following changes are proposed

1. Move the list of terms from 3.6.2.3 to 3.6.1.3.

2. Add appropriate examples to Example block 1 to illustrate Base Materials for Microfilm, Microfiche, Photographic Film, and Motion Picture Film
3. Delete the Exception at 3.6.1.3
4. Add an example of a specific safety base to Examples block 2 to illustrate the specific case articulated by 3.6.2.3.b
5. Generalise the instructions at 3.6.2.3 to apply to all base materials and move the instructions and example from 3.6.2.3 to 3.6.1.3
6. Delete 3.6.2

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3.6 Base Material

3.6.1 Basic Instructions on Recording Base Materials

3.6.1.1 Scope

Base material▼ is the underlying physical material of a resource.

3.6.1.2 Sources of Information

Use evidence presented by the resource itself (or on any accompanying material or container) as the basis for recording the base material of the resource. Take additional evidence from any source.

3.6.1.3 Recording Base Materials

Record the base material of the resource if considered important for identification or selection. Use one or more appropriate terms from the following list:

<u>acetate</u>	
Bristol board	
canvas	
cardboard	
ceramic	
<u>diacetate</u>	
glass	
hardboard	
illustration board	
ivory	
leather	
metal	
<u>nitrate</u>	
paper	
parchment	
plaster	
plastic	
<u>polyester</u>	
porcelain	

<u>safety base</u>	
shellac	
skin	
stone	
synthetic	
textile	
<u>triacetate</u>	
vellum	
vinyl	
wax	
wood	

EXAMPLE

vellum

Base material for a vellum manuscript

polyester

Base material for a motion picture film

wood

Base material for a globe

plastic

Base material for a microscope slide

glass

Base material for a painting

synthetic

Base material for an acrylic model

wood

plaster

Base materials for a diorama

Exception

~~**Microfilm, microfiche, photographic film, and motion picture film.**~~ For microfilm, microfiche, photographic film, and motion picture film, see [3.6.2 RDA](#).

If none of the terms in the list is appropriate or sufficiently specific, use another concise term or terms to indicate the base material.

EXAMPLE

silk

Base material for a map

papier mâché

Base material for a model

INCLUDE AN EXAMPLE OF A SPECIFIC SAFETY BASE

Record a more general term when the specific base material cannot be determined.

EXAMPLE

nitrate

Base material for a motion picture film recorded as nitrate because unable to determine whether base material is diacetate or triacetate

Record details of base materials as instructed at [3.6.1.4 RDA](#).

3.6.1.4 Details of Base Materials

Record details of the base materials if considered important for identification or selection.

EXAMPLE

Paper watermarked: KS and a crown

Image printed on thick gold paper

Details of base material for an art print

On green laid paper

Details of base material for a drawing

Recorded on paper tape

Details of base material for an audio recording

EXAMPLE COULD BE ADDED FOR MICROFORM. ETC.

~~3.6.2 Base Material for Microfilm, Microfiche, Photographic Film, and Motion Picture Film~~

~~3.6.2.1 Scope~~

~~Base material for microfilm, microfiche, photographic film, and motion picture film~~ is the underlying physical material of a microfilm, microfiche, photographic film, or motion picture film resource.

~~3.6.2.2 Sources of Information~~

~~Use evidence presented by the resource itself (or on any accompanying material or container) as the basis for recording the base material for microfilm, microfiche, photographic film, and motion picture film. Take additional evidence from any source.~~

~~3.6.2.3 Recording Base Materials for Microfilm, Microfiche, Photographic Film, and Motion Picture Film~~

~~For a microfilm, microfiche, photographic film, or motion picture film, record the base material using one or more appropriate terms from the following list:~~

~~acetate~~

~~diacetate~~

~~nitrate~~

~~polyester~~

~~safety base~~

~~triacetate~~

~~Apply the terms listed as follows:~~

~~Record *acetate* when it cannot be determined whether the film base is diacetate or triacetate.~~

~~b)~~

~~Record *safety base* when the specific type of safety base cannot be determined.~~

~~-~~

~~-~~

~~-~~

~~EXAMPLE~~

~~nitrate~~

~~Base material for a motion picture film~~

~~-~~

~~-~~

~~-~~

~~Record details of base materials for microfilm, microfiche, photographic film, or motion picture film as instructed at [3.6.2.4 RDA](#).~~

~~3.6.2.4~~

~~Details of Base Materials for Microfilm, Microfiche, Photographic Film, and Motion Picture Film~~

~~Record details of the base materials for a microfilm, microfiche, photographic film, or motion picture film if considered important for identification or selection.~~

CLEAN COPY

3.6 Base Material

3.6.1 Basic Instructions on Recording Base Materials

3.6.1.1 Scope

Base material▼ is the underlying physical material of a resource.

3.6.1.2 Sources of Information

Use evidence presented by the resource itself (or on any accompanying material or container) as the basis for recording the base material of the resource. Take additional evidence from any source.

3.6.1.3 Recording Base Materials

Record the base material of the resource if considered important for identification or selection. Use one or more appropriate terms from the following list:

acetate	
Bristol board	
canvas	
cardboard	
ceramic	
diacetate	
glass	
hardboard	
illustration board	
ivory	
leather	
metal	
nitrate	
paper	
parchment	
plaster	
plastic	
polyester	
porcelain	
safety base	
shellac	
skin	
stone	
synthetic	
textile	
triacetate	
vellum	
vinyl	
wax	
wood	

EXAMPLE

vellum

Base material for a vellum manuscript

polyester

Base material for a motion picture film

wood

Base material for a globe

plastic
Base material for a microscope slide
glass
Base material for a painting
synthetic
Base material for an acrylic model
wood
plaster
Base materials for a diorama

If none of the terms in the list is appropriate or sufficiently specific, use another concise term or terms to indicate the base material.

EXAMPLE

silk
Base material for a map
papier mâché
Base material for a model

<EXAMPLE>

Record a more general term when the specific base material cannot be determined.

EXAMPLE

nitrate
Base material for a motion picture film recorded as nitrate because unable to determine whether base material is diacetate or triacetate

Record details of base materials as instructed at [3.6.1.4 RDA](#).

3.6.1.4 Details of Base Materials

Record details of the base materials if considered important for identification or selection.

EXAMPLE

Paper watermarked: KS and a crown
Image printed on thick gold paper
Details of base material for an art print
On green laid paper
Details of base material for a drawing
Recorded on paper tape
Details of base material for an audio recording

<EXAMPLE>

Appendix: Alternative for presentation of vocabulary in RDA instructions

Microfilm, Microfiche, Photographic Film, and Motion Picture Film

acetate
diacetate
nitrate
polyester
safety base
triacetate

other Base Materials

Bristol board
canvas
cardboard
ceramic
glass
hardboard
illustration board
ivory
leather
metal
paper
parchment
plaster
plastic
porcelain
shellac
skin
stone
synthetic
textile
vellum
vinyl
wax
wood