

To: Joint Steering Committee for Development of RDA
From: Judith A. Kuhagen, JSC Secretary
Subject: Fast Track entries included in the July 2013 update of the RDA Toolkit

The JSC established the Fast Track process for addition or removal of examples, addition of terms and definitions to the glossary, addition of references, clarification in wording, etc. The possible changes are discussed by the JSC members, not by the JSC constituencies. If a JSC member thinks a possible change should be discussed by the JSC constituencies, the entry for that change is removed from the Fast Track process.

Listed below are (1) the changes approved by the JSC and (2) typographical errors reported to the JSC since the May 2013 release of the RDA Toolkit; the changes and corrections will appear in the July 2013 update of the RDA Toolkit. Generally, ~~strikeout~~ is used to show deletions and double underlining is used to show additions. For some corrections, only a clean-copy version is shown with an explanation of what was corrected.

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0.10, 7th paragraph:

When using an authorized access point or structured description to record a relationship to a related work, expression, manifestation, or item, the examples illustrate the use of relationship designators. The authorized access point or structured description is preceded by an introductory phrase with the applicable relationship designator (see Appendix J).

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1.1.4, footnote:

~~⁴Some resource description standards use the term multilevel description to refer to the type of description referred to in RDA as hierarchical description.~~

=====

2.3.6.3, add new example as 6th example:

Sechs kleine Stücke für Anfänger

Six easy pieces for beginners

Title proper recorded as: 6 kleine Stücke für Anfänger. Parallel title proper recorded as: 6 easy pieces for beginners

=====

2.4.1.5, 1st example block, add new example as last example:

Ellen Goodman, Patricia O'Brien

=====

2.4.1.5, optional omission and new 2nd example in the option:

If a single statement of responsibility names more than three persons, families, or corporate bodies performing the same function (or with the same degree of responsibility), omit ~~all~~ any but the first of each group of such persons, families, or bodies. Indicate the omission by summarizing what has been omitted in a language and script preferred by the agency preparing the description. Indicate that the summary was taken from a source outside the resource itself (see 2.2.4).

EXAMPLE

Roger Colbourne [and six others]

Source of information reads: Roger Colbourne, Suzanne Bassett, Tony Billing, Helen McCormick, John McLennan, Andrew Nelson and Hugh Robertson

Raymond Queneau, Jacques Jouet [and 4 others]

Source of information reads: by Raymond Queneau, Italo Calvino, Paul Fournel, Jacques Jouet, Claude Berge & Harry Mathews

=====

2.7.4.7 (clean copy shown below):

Record *producer not identified* if:

no producer is named within the resource itself

and

the producer cannot be identified from other sources (see 2.2.4).

Indicate that the information was taken from a source outside the resource itself (see 2.2.4).

=====

2.7.6.5, 6th paragraph:

If the first and/or last issue, part, or iteration is not available, supply an approximate date or dates by applying the instructions at 1.9.2 (see 2.7.6.6).

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2.8.6.5, 6th paragraph:

If the first and/or last issue, part, or iteration is not available, supply an approximate date or dates by applying the instructions at 1.9.2 (see 2.8.6.6).

=====

2.9.6.5, 6th paragraph:

If the first and/or last issue, part, or iteration is not available, supply an approximate date or dates by applying the instructions at 1.9.2 (see 2.9.6.6).

=====

2.10.4.7 (clean copy shown below):

Record *manufacturer not identified* if:

no manufacturer is named within the resource itself

and

the manufacturer cannot be identified from other sources (see 2.2.4).

Indicate that the information was taken from a source outside the resource itself (see 2.2.4).

=====

2.10.6.5, 6th paragraph:

If the first and/or last issue, part, or iteration is not available, supply an approximate date or dates by applying the instructions at 1.9.2 (see 2.10.6.6).

=====

2.20.10.3, 1st example (correct punctuation as shown below):

CD-ROM is copyright 2001

Copyright date recorded as: 2002

=====

3.4.5.21, optional addition, example:

2 portfolios (iv pages, 16 leaves; ~~and~~ iii pages, 20 leaves)

=====

3.6.2.1, 1st paragraph:

Base material for microfilm, microfiche, photographic film, and motion picture film is the underlying physical material of a microfilm, microfiche, photographic film, or motion picture film resource.

=====

3.10.5.1:

Generation of motion picture film is the relationship between an original carrier of a motion picture film resource and the carrier of a reproduction made from the original (e.g., a reference print).

=====

3.22.2.1:

A **note on extent of manifestation** is a note providing information on the extent of a manifestation that is not recorded ~~formally~~ as part of the extent element.

=====

3.22.2.5:

Make a note giving the number of parts included in a single physical unit with a score if this information is:
 not recorded ~~formally~~ as part of the extent element (the exception at 3.4.3.2 is not applied)
and
 considered important for identification or selection.

=====

3.22.2.9, 1st paragraph:

For early printed resources, make notes about details of the extent of the manifestation (e.g., details of pagination, aspects of collation, the layout of sheets) if these details are:

- not recorded ~~formally~~ as part of the extent element (see 3.4.5.2–3.4.5.13)
- and**
- considered important for identification or selection.

=====

3.22.2.11:

Make notes providing other details of the extent of the manifestation if these details are:

- not recorded ~~formally~~ as part of the extent element
- and**
- considered important for identification or selection.

=====

3.22.3.1:

A **note on extent of item** is a note providing information on the extent of the specific item being described that is not recorded ~~formally~~ as part of the extent element.

=====

3.22.3.3:

Make notes providing other details of the extent of the item if these details are:

- not recorded ~~formally~~ as part of the extent element
- and**
- considered important for identification or selection.

=====

3.22.4.1:

A **note on dimensions of manifestation** is a note providing information on the dimensions of a manifestation that is not recorded ~~formally~~ as part of the dimensions element.

=====

3.22.4.3, 1st paragraph:

Make notes providing additional information on the dimensions of the manifestation if this information is:

- not recorded ~~formally~~ as part of the dimensions element
- and**
- considered important for identification or selection.

=====

3.22.5.1:

A **note on dimensions of item** is a note providing information on the dimensions of the specific item being described that is not recorded ~~formally~~ as part of the dimensions element.

=====

3.22.5.3, 1st paragraph:

Make notes providing additional information on the dimensions of the specific item if this information is:

- not recorded ~~formally~~ as part of the dimensions element
- and**
- considered important for identification or selection.

=====

4.5.1.3, 6th example:

Certain restrictions on ~~to~~ use or copying of materials may apply

=====

5.9.1.3: remove link for instruction number included in example as shown below:

EXAMPLE

Preferred title chosen as Don Giovanni per 6.14.2.3, better known title in the same language

=====

6.2.2.5, exceptions, 3rd example block, last example (corrected form shown below):

Katomyomachia

Preferred title for work by Theodore Prodromus

=====

6.2.2.8:

This instruction applies to single works and to compilations of works by different persons, families, and corporate bodies.

Record the title chosen as the preferred title for a work by applying the basic instructions at 6.2.1.

When recording the preferred title for part of a work, see the additional instructions at 6.2.2.9.

When recording the preferred title for a compilation of works by one person, family or corporate body, see the additional instructions at 6.2.2.10.

[no changes to remainder of instruction]

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6.15.1.5, table 6.2:

-- change the label for the third column from "Term Recorded" to "Term or Terms Recorded"

-- remove line before "strings" for the entries "piano trio," "piano quartet," and "piano quintet"

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6.15.1.9, 1st & 2nd paragraphs:

For a work for one or more solo instruments and accompanying ensemble, record ~~the term~~ one or more terms for the solo instrument or instruments and the term for the accompanying ensemble, in that order.

For the solo instruments, see 6.15.1.4=6.15.1.6, and 6.15.1.13.

=====

6.26.2.2, 1st paragraph:

Determine the title to be used as the preferred title for an official communication following by applying the instructions applicable to the type of communication at 6.26.2.5–6.26.2.6.

=====

6.28.1.4, 2nd example (correct punctuation as shown below):

Delibes, Léo, 1836–1891. Coppélia

Authorized access point for: Coppélia, ou, La fille aux yeux d'émail : ballet en 2 actes et 3 tableaux / de Ch. Nutter et Saint-Léon ; musique de Léo Delibes

=====

6.29.1.20.2, 2nd example (correct punctuation as shown below):

Brazil. Treaties, etc.

Authorized access point for: Tratados ratificados pelo Brasil / Arnaldo Sússekind.
A compilation of Brazil's treaties

=====

6.29.1.22 (correct punctuation as shown below):

one reporter or collaborating reporters not responsible for all the reports (see 6.29.1.22.2).

=====

6.30.1.1, 1st paragraph:

Apply the instructions at 6.30.1.2–6.30.1.37 when constructing the authorized access point representing one of the following types of religious works:

=====

7.29.2.3.1, examples (correct punctuation as shown below)

Volumes 1–3 in French, volumes 4–7 in German
Armenian, 1999–2007; Cyrillic, 2008–
Volumes 3–5 lack illustrations
Volumes 1, 4, and 8 lack indexes

=====

7.29.2.3.2, example (correct punctuation as shown below) :

In French and English, 2002–2009

=====

9.0, last paragraph (correct punctuation as shown below):

names in various languages that include an article and/or preposition (see F.11).

=====

9.2.2.4, last paragraph (correct punctuation as shown below):

names in various languages that include an article and/or preposition (see F.11).

=====

9.2.2.11.1, 1st paragraph (correct punctuation as shown below):

Spanish (see F.11.11).

=====

9.2.3.7, delete 3rd and 7th examples:

~~Proulx, E. Annie~~

~~**Later name recorded as preferred name:** Proulx, Annie~~

~~McShane, Steven Lattimore~~

~~**Later name recorded as preferred name:** McShane, Steven L.~~

=====

9.3.1.3, 3rd paragraph:

Record dates as separate elements, as parts of access points, or as both. For additional instructions on recording dates as parts of authorized access points, see 9.19.1.3 (date of birth and/or death) or 9.19.1.5 (period of activity of the person and/or profession or occupation).

=====

9.3.2.1, 2nd paragraph: & glossary

Date of birth may also include the month or month and day of the person's birth.

=====

9.3.3.1, 2nd paragraph: & glossary

Date of death may also include the month or month and day of the person's death.

=====

9.16.1.3, 2nd paragraph:

Record professions or occupations as separate elements, as parts of access points, or as both. For additional instructions on recording a profession or occupation as part of the authorized access point, see 9.19.1.65.

=====

9.19.2.1, 2nd paragraph, 1st example:

~~Hermoine~~ Hermione Marie-Gabrielle, Princess of Urach, 1932–1989

Form recorded as authorized access point: Guinness, Mariga, 1932–1989

=====

9.19.2.1, 2nd paragraph, 5th example (correct punctuation as shown below)

Edward, the Martyr, Saint, 962?–978

Form recorded as authorized access point: Edward, King of England, 962?–978

=====

10.10.1.1, move example after the last paragraph:

Make the additions specified at 10.10.1.4–10.10.1.5 if they are needed to distinguish access points representing different families with the same name.

Nayak (Dynasty : 1529–1739 : Madurai, India)

=====

11.2.1.3, 1st paragraph (correct punctuation as shown below):

When recording a name of a corporate body, apply the general guidelines on recording names at 8.5. When those guidelines refer to an appendix, apply the additional instructions in that appendix, as applicable.

=====

renumbered/reworded 11.2.2.18.2, 1st paragraph (also correct punctuation as shown below):

Record the name of a ruling executive body (e.g., a military junta), ~~who~~ that is acting in an official capacity (see 6.31.1) as a subdivision of the jurisdiction. Record the name in the form of a subdivision of the authorized access point representing the jurisdiction. Record the ~~title~~ name in the official language of the jurisdiction.

=====

11.3.3.4, example (correct style as shown below):

Harare, Zimbabwe

not Salisbury, Zimbabwe

Preferred name recorded as: School of Social Work. School established in 1968.

Place name changed from Salisbury to Harare in 1982

but

Kristiania, Norway

Preferred name recorded as: Skulpturmuseet. Founded 1882, closed 1902.

Corporate body ceased to exist before Kristiania became Oslo in 1925

=====

11.7.1.5, 1st paragraph:

For a government ~~other than a city or a town~~, record the type of jurisdiction in a language preferred by the agency creating the data. If there is no equivalent term for the type of jurisdiction in a language preferred by the agency, or in case of doubt, record it in the official language of the jurisdiction.

=====

11.13.1.6, 1st paragraph:

Add the type of jurisdiction (see 11.7.1.5) if needed to distinguish one access point from another (i.e., when two or more corporate bodies have the same name or have names so similar that they may be confused). Add the term to the name of a government other than a city or a town ~~(see 11.7.1.5)~~.

=====

11.13.1.6, 10th example (correct spacing as shown below):

Lublin (Poland : Voivodeship)

=====

19.2.1.1.3, last example (correct punctuation as shown below):

Lehrer, Jonah

Authorized access point representing the creator for: Frontal cortex. A blog

=====

19.2.1.3, 3rd and 27th examples under “One Person Responsible for the Creation of the Work“ (correct spacing and capitalization as shown below):

Kermit, the Frog

Authorized access point representing the creator for: Before you leap : a frog’s-eye view of life’s greatest lessons / by Kermit the Frog

Popple, Henry, died 1743

Authorized access point representing the creator for: ~~m~~Map of the British Empire in America with the French and Spanish settlements adjacent thereto / by Henry Popple

=====

19.2.1.3, 10th, and 11th examples under “Two or More Persons, Families, or Corporate Bodies Responsible for the Creation of the Work Performing Different Roles” (correct spacing and punctuation as shown below):

Still, William Grant, 1895–1978

Forsythe, Harold Bruce

Authorized access points representing the creators for: The sorcerer : fantastic scene for pantominists and dancers / music by William Grant Still ; scenario by Bruce Forsythe

Nutter, Charles, 1828–1899
Saint-Léon, Arthur, 1821–1870
Delibes, Léo, 1836–1891

Authorized access points representing the creators for: Coppélia, ou, La fille aux yeux d’email : ballet en 2 actes et 3 tableaux / de Ch. Nutter et Saint-Léon ; musique de Léo Delibes

=====

19.2.1.3, 7th example under “Works of an Administrative Nature” (correct punctuation as shown below)

Canadian Botanical Association
Canadian Society of Plant Physiologists

Authorized access points representing the creators for: Directory of the Canadian Botanical Association & Canadian Society of Plant Physiologists

=====

19.2.1.3, 4th example under “Works Reporting the Collective Activity of a Conference, Expedition, or Event” (correct spacing as shown below):

Association for Computational Linguistics. Annual Meeting (45th : 2007 : Prague, Czech Republic)

Authorized access point representing the creator for: ACL 2007 : proceedings of the 45th Annual Meeting of the Association for Computational Linguistics, June 23–30, 2007, Prague, Czech Republic

=====

19.2.1.3, 1st example under “Treaties, International Agreements, Etc.” (correct punctuation as shown below):

Netherlands
Belgium
Luxembourg

Authorized access points representing the signatories to an agreement for: Convention monétaire belgo-luxembourgeoise-néerlandaise

=====

19.3.1.3, 5th example (correct punctuation as shown below):

Canadian Wildlife Service. Migratory Birds Conservation Division
Authorized access point representing the corporate body associated with the work for: Directory of Canadian ornithologists = Répertoire des ornithologistes canadiens. — Gatineau, QC : Environment Canada, [2000]- — “Compiled by the Migratory Birds Conservation Division of the Canadian Wildlife Service, with assistance from the Society of Canadian Ornithologists”—English home page. **A Web site**

=====

20.2.1.3, 8th example box, 8th example (correct punctuation as shown below):

Mikulaš, Peter, 1954–
Slovenská filharmónia. Zbor
Symfonický orchester Čs. rozhlasu v Bratislave
Slovák, Ladislav, 1919–1999

Authorized access points representing the performers for: Symphony no. 13 : "Babi Yar" / Shostakovich. **Performed by Peter Mikulaš, bass; Slovak Philharmonic Chorus; Czecho-Slovak Radio Symphony Orchestra (Bratislava); Ladislav Slovák, conductor**

=====

24.4.3, last example under “Structured Description”:

Facsimile of: 2nd edition, revised. — London : Routledge, 1877
Partial description of the related resource

=====

25.1.1.3, 22nd example under “Authorized Access Point Representing the Related Work” (correct spacing as shown below):

Libretto for: Adams, John, 1947– . Nixon in China
Resource described: Nixon in China : an opera in three acts / music by John Adams ; libretto by Alice Goodman. **A separately published libretto**

=====

32.1.1.3, 1st example box, 4th example (correct punctuation as shown below):

Union List of Artist Names ID: 500033103
Identifier for I.M. Pei & Partners, the architectural firm founded by I.M. Pei

=====

32.1.1.3, 2nd example box, 5th example (correct punctuation as shown below):

Heinz Family Foundation
Authorized access point representing the sponsored organization of the Heinz family of Pittsburgh, Pennsylvania

=====

A.2.3, 1st paragraph:

Capitalize a word, or the substantive words in a phrase characterizing a person and used as a name (see 9.2.2.25-9.2.2.26), as applicable to the language involved.

EXAMPLE

A Physician
Lady of Quality
Citizen of Albany
Une femme de ménage
Author of Early impressions

=====

B.11, table of abbreviations:

South Australia S.A. S. Aust.

=====

F.3.1, 2nd paragraph:

Record all other names following by applying the instructions at 9.2.2.9.

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F.11.3, 3rd paragraph:

For the name of a Belgian whose surname is not Dutch, follow apply the instructions for the language of the name.

=====

F.11.6, last paragraph:

For names that are neither German nor Dutch, ~~follow~~ apply the instructions for the language of the name.

=====

I.2.2:

consultant A person, family, or corporate body who provides consultation services, and often makes recommendations, for another person, family or corporate body that is represented as the creator of a work.

=====

I.2.2:

degree supervisor A person overseeing a higher-level academic degree.

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I.3.1, indented under “actor”:

voice actor A performer contributing to an expression of a work by providing the voice for characters in radio and audio productions and for animated characters in moving image works, as well as by providing voice-overs in radio and television commercials, dubbed resources, etc.

=====

I.3.1, writer of supplementary textual content and subordinate designators (changing indentions):

writer of supplementary textual content A person, family, or corporate body contributing to an expression of a work by providing supplementary textual content (e.g., an introduction, a preface) to the original work.

writer of added commentary A person, family, or corporate body contributing to an expression of a work by providing an interpretation or critical explanation of the original work.

writer of added text A person, family, or corporate body contributing to an expression of a primarily non-textual work by providing text for the non-textual work (e.g., writing captions for photographs, descriptions of maps).

writer of added lyrics A writer of words added to an expression of a musical work. For lyric writing in collaboration with a composer to form an original work, see *lyricist* at I.2.1.

writer of introduction A person, family, or corporate body contributing to an expression of a work by providing an introduction to the original work.

writer of preface A person, family, or corporate body contributing to an expression of a work by providing a preface to the original work.

=====

Glossary, Adaptation: add link in reference

For changes that result in a new expression of the same work,
Arrangement ▼

=====

Glossary, Added title page (new entry):

Added Title Page A title page preceding or following the title page chosen as the preferred source of information. It may be more general (e.g., a series title page), or equally general (e.g., a title page in another language).

Series Title Page ▼

Title Page ▼

=====

Glossary, Arrangement: add link in reference

For changes that result in a new work,
Adaptation (2) ▼

=====

Glossary, Blueline: add link in reference

For white images on blue backgrounds,
Blueprint ▼

=====

Glossary, Blueprint: add link in reference

For blue images on white backgrounds,

Blueline ▼

=====

Glossary, Coin (new entry):

Coin A unit of extent of three-dimensional form consisting of a piece of metal stamped by government authority for use as money.

=====

Glossary, Diorama:

A unit of extent of three-dimensional form consisting of a three-dimensional representation of a scene created by placing objects, figures, etc., in front of a two-dimensional painted background.

=====

Glossary, Hierarchical description:

A description that combines a comprehensive description of the whole resource with analytical descriptions of one or more of its parts.

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Glossary, Leather (new entry):

Leather A base material consisting of the skin or hide of an animal that has been tanned to render it resistant to putrefaction and relatively soft and flexible when dry.

=====

Glossary, Related body:

Related Body ~~A corporate body that has a relationship to another body other than a hierarchical relationship (e.g., one that is founded but not controlled by another body; one that only receives financial support from another body; one that provides financial and/or~~

~~other types of assistance to another body, such as “friends” groups; one whose members have also membership in or an association with another body, such as employees’ associations and alumni associations).~~

=====

Glossary, Volume (loose-leaf):

Volume (Loose-Leaf) Extent of text consisting of one or more sheets bound or fastened together to form a single unit in such a way that individual sheets can be easily removed or replaced, and new sheets added.